



NATIONAL LAW UNIVERSITY DELHI
SECTOR-14, DWARKA NEW DELHI-110078

NOTICE INVITING TENDER FOR SUPPLY OF E-NAME PLATES

1. Date of Invitation of quotation : February 28, 2026
2. Last date of submission : March 11, 2026 upto 11:00 AM

National Law University Delhi invites sealed quotations from competent and reputed Dealers/ Distributors for the Supply of e-Name Plates. The quotation is required to be submitted in a sealed envelope addressed to the **Registrar, National Law University Delhi, Sector-14, Dwarka, New Delhi - 110078** so as to reach the University on or before 11.00 AM on March 11, 2026 duly superscribing the **quotation for "Supply of e-Name Plates"** on the top of the sealed envelope. The quotation box is available at the Reception, Academic Block of the University where quotation is to be dropped.

Scope of work: Supply of e-Name Plates

Sr. No.	Particulars	Qty.
1.	Supply of e-Name Plates (Specifications are mentioned at Annexure-II)	10 Nos

Terms and Conditions:

1. The bidder's office shall be located in Delhi/NCR only. Quotations received from outside Delhi/NCR shall not be considered.
2. Cutting and overwriting in the quotation are not allowed; such quotations will not be entertained.
3. The bidder is required to submit its bids/quotations on their official letterhead.
4. The University is not bound to accept the lowest bid. Evaluation shall be based on technical compliance followed by financial competitiveness.
5. Copy of PAN card, GST Registration Certificate, and Registration Certificate (indicating legal status: company/partnership/proprietorship) must be enclosed.
6. The bidder may submit proof of previous work orders with government/academic institutions.
7. The quotation received after the last date and time of submission will not be entertained.
8. Conditional tenders/quotations will not be accepted.

9. If it is found that the supplied e-Name Plates does not meet the specifications, the University reserves the right to cancel the order without payment.
10. Payment Terms: Payment will be released within one month after successful delivery, installation, and verification. No advance payment will be made.
11. Delivery: The e-Name Plates must be delivered and installed within 15 days of issuing the purchase order.
12. Warranty: The product must carry a minimum 2-years onsite warranty with OEM support in India.
13. Bidder must submit tender specific MAF from the OEM, with contact details of the signatory.
14. The quotation should remain valid for at least 60 days from the date of opening.
15. The product should be Make in India product.
16. The University reserves the right to cancel the tender at any stage without assigning reasons.
17. For queries, bidders may contact IT Department NLU Delhi at itsupport@nludelhi.ac.in.

Deputy Registrar
National Law University Delhi

FINANCIAL BID

To,

The Registrar
National Law University, Delhi
Sector-14, Dwarka
New Delhi-110078

Subject: Supply of e-Name Plates

Madam,

I/ we have gone through the tender document, understood it fully and declared that I/ we shall abide by the terms and conditions mentioned therein for supply of the items below:

Sr. No.	Particulars	Quantity Required	Rate	Amount
1.	Supply of e-Name Plates with Software (Please see the technical specifications)	10		
Total				
GST				
Grand Total				

I/we certify that the information furnished above is true and correct. All terms and conditions mentioned in the tender documents are acceptable to us. We are attaching copies of past work orders from academic institutions/law universities

Documents Attached:

1. Copy of PAN Card
2. Copy of GST Registration Certificate
3. Registration Certificate (Company/Partnership/Proprietorship, etc.)
4. Past Work Orders

(Authorized Signature)

Name of the Authorized person: _____

Name of the Company: _____

Address of the Company: _____

Contact No: _____

Email Id: _____



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Annexure-II

Technical Specifications for Supply of e-Name Plates

Description	Specification	Specification
Display Size (Inches)	7.5	7.5
Orientation (Horizontal)	H	V
Single/Dual Panel	Dual	Dual
Display Colour	BWR	BWR
Resolution	800 X 480	480 X 800
Connectivity	BLE 5.1	BLE 5.1
Min. Battery Life* (With 4 content changes a day)	2 years	2 years

(Authorized Signature)

Name of the Authorized person: _____

Name of the Company: _____

Address of the Company: _____

Contact No: _____

Email Id: _____