

TENDER NOTICE FOR CCTV AMC

1. Date of Invitation of quotation : **6th January, 2025**
2. Last date of submission : **1.00 PM on 14th January, 2025**

National Law University Delhi invites sealed tender from competent and reputed Dealers/Contractors for **“AMC of CCTV Camera (Comprehensive)”**.

The quotation is required to be submit in a sealed cover addressed to the Registrar, National Law University Delhi, Sector- 14, Dwarka, New Delhi – 110078 so as to reach the University on or before 1.00 P.M on 14th January, 2025 duly superscripting the tender for **“AMC of CCTV Camera (Comprehensive)”** on the top of sealed envelope. The tender box is available in the Reception Academic Block where tenders are to be dropped.

Scope of work: “AMC of CCTV Camera (Comprehensive)”

Description of Items	Qty.
IR Camera (Dome & Bullet)	124 Nos.
16 Channel DVR	07 Nos.
08 Channel DVR	03 Nos.
4 Channel DVR	07 Nos.

General Terms & Conditions:

1. The agency/vendor is requested to visit the University in order to examine the working of CCTV Cameras installed at various locations in the campus before quoting their rates. A certificate to this effect is to be enclosed with quotation which is mandatory.
2. The agency is required to submit the separate bids (i.e. Technical and Financial) on their letterhead in separate envelopes
3. Financial bids open only for those bidders who qualify in the Technical Bid.
4. Cutting and overwriting in the quotation are not allowed. If there is cutting and overwriting such quotations will not be entertained.
5. The quotation received after the last date and time of submission will not be entertained.
6. The conditional quotations would not be accepted.
7. Copy of PAN card is to be enclosed.
8. Copy of GST Registration certificates is to be enclosed.
9. Registration certificate as per existing norms (indicating the legal status-company/ partnership firm/ proprietorship concern etc.) to be enclosed.

I/we certify that information furnishes true and correct.

sd/-
Registrar

Technical Bid

Description of Items	Qty.	Checked and Verified (Yes/No)
IR Camera (Dome & Bullet)	124 Nos.	
16 Channel DVR	07 Nos.	
08 Channel DVR	03 Nos.	
4 Channel DVR	07 Nos.	

Terms for AMC Services are as under:

1. AMC will be granted initially for a period of one year and may be extended further one year depending upon the satisfactory performance.
2. Payment will be made on a half yearly basis.
3. If the vendor is unable to execute the work after receiving the work order, in that case the firm will be debarred for one year for participating in the tendering process of the university.
4. In case of unsatisfactory service, the University has rights to cancel the contract/order immediately without giving any notice to the firm and also will not pay the bill.
5. Successful bidder has to submit an EMD of Rs.20,000/- in the form of Demand Draft in favour of 'Registrar, National Law University Delhi' payable at New Delhi.
6. Vendors should have a similar kind of experience and have to submit supporting documents for the same.
7. Technical and hardware support will be provided within 24 hours.
8. If any hardware (DVR/Camera/Cable/HDD/Power Supply) needs any replacement, the same may be replaced within 48 hours after reporting the issue.
9. No restriction on engineer visit in respect of technical support.
10. Engineer has to submit a Service Report after each visit.
11. Vendors should have their office in Delhi-NCR to provide technical support on time.
12. The conditional tender would not be accepted.

I am submitting this tender after carefully going through all above terms of AMC services and quoting the price for CCTV AMC.

Authorized Signature: _____

Name of the Authorized person: _____

Name of the company: _____

Address of the company: _____

Contact Number: _____

E-mail Id: _____

Seal of Company

Date:

FINANCIAL BID

To

The Registrar
National Law University, Delhi
Sector-14, Dwarka
New Delhi-110078

Subject: Financial Bid for Comprehensive AMC of CCTV

Sir,

I/we have gone through the tender document and terms & conditions, understood it fully and declare that I/we shall abide by the terms and conditions mentioned therein for providing AMC services of the required items.

Particular	Qty.	Cost (In Rs.)	Taxes (In Rs.)	Total including Taxes (In Rs.)
<u>Comprehensive AMC of CCTV</u> IR Camera (Dome & Bullet)	124			
16 Channel DVR	07			
08 Channel DVR	03			
4 Channel DVR	07			

I am submitting this tender after carefully going through all the details. If selected, I would be providing all the desired AMC services on time.

Authorized Signature: _____

Name of the Authorized person: _____

Name of the company: _____

Address of the company: _____

Contact Number: _____

E-mail Id: _____

Seal of Company

Date: