



**NATIONAL LAW UNIVERSITY DELHI
SECTOR -14, DWARKA, NEW DELHI – 110078
PROJECT 39A**

**CALL FOR QUOTATIONS TO PRINT ‘NEW CRIMINAL LAW REPORT’ FOR PROJECT
39A, NLU DELHI**

- 1. Date of invitation of quotations: January 6, 2025**
- 2. Last date of submission of quotations: 1.00 pm on January 20, 2025**

National Law University, Delhi invites sealed quotations from competent printers for printing and supply of “**New Criminal Law Bills Report**” for Project 39A.

The quotation is required to be submitted in a sealed cover to the Registrar, National Law University Delhi, Sector- 14, Dwarka, New Delhi – 110078 as to reach the University on or before **1.00 pm on January 20, 2025** duly superscripting quotation for “**Quotation for printing of ‘New Criminal Law Bills Report’ for Project 39A**” on the top of sealed envelope. **The quotation tender box is available at the university’s reception where quotation/tender is to be dropped.**

The specification of the material to be printed is as below:

1. **Item:** Report
2. **Number of copies:** 500
3. **Dimensions:**
4. **Size:** A4 finished - Hardbound
5. **Outside:**
 - a) **Cover:** Hardbound, full photo print
 - b) **Title Pages:** 4
 - c) **Paper on Title Pages:** 120 gsm Munken Polar Uncoated Pure White Paper pasted on 2 mm Imported Mill Board
 - d) **Binding:** Section Sewing Hard Case Cover With PLC
6. **Inside:**
 - a) **Inside Pages:** 170 pages
 - b) **Colour:** 4 color printing
 - c) **Paper for Inside Pages:** 120 gsm Munken Polar Uncoated Pure White Paper
 - d) **Input:** Ready to Print File for One Set Epson Proof

Submission of quotation:

- Please note that the applicant is required to **print and submit a sample of the report in one envelope** and the **financial quotation separately in another envelope (on letterhead in Annexure A format)**.
- **The sample and quotation must be in separate sealed envelopes and they should be sent together in a bigger sealed envelope on the address specified below.**
- Please note that the print file (Cover page and Inside pages) to print a sample of a report can be downloaded from the links below.
https://drive.google.com/drive/folders/1T3ADIRfL5YkG_bX9f8KNeff5N3GShe2w?usp=sharing
- All submissions must be sent to the **Registrar, National Law University Delhi, Sector- 14, Dwarka, New Delhi – 110078**. It should reach the University on or before **1.00 pm on January 20, 2025** duly superscripting quotation for “**Quotation for printing of ‘New Criminal Law**

Bills Report for Project 39A” on the top of the big sealed envelope. The quotation can be dropped in the tender box that is available at the university’s reception.

Selection procedure:

- The purchase committee shall first evaluate the printed sample received from all applicants, as per the specifications mentioned in this call.
- **Only those applicants whose sample matches the desired quality shall be considered for opening of their financial quotation. The rest of the financial quotations shall not be opened.**

Terms and Conditions:

- Cutting and overwriting in the quotation are not allowed. If there is cutting and overwriting such quotations will be rejected.
- No manpower will be provided by the University for loading and unloading the goods/material.
- The sample and quotation received after the last date and time of submission will not be entertained.
- Conditional tenders /quotations would not be accepted.
- If the vendor is unable to supply the goods/material after receiving the purchase order, in that case the firm will be debarred for one year for non-supplying of the goods/material to the university and the debar notice will be uploaded on the university website.
- The vendor, after selection, shall produce another print sample for final authorisation. It is only after receiving approval for this final print sample that the printing of the requisite number of copies will go ahead.
- If the final material is printed without the above mentioned approval or is not similar to the approved sample that was presented for final authorisation, in that case the entire material would be rejected and no payment shall be made.

For any queries, please mail at p39a@nludelhi.ac.in.

I/we certify that the information furnished is true and correct.

Sd/-

Registrar

ANNEXURE A

FORMAT (ON THE COMPANY/AGENCY LETTERHEAD WITH SIGNATURE / STAMP

Particular	Quantity Required (Pcs)	Rate per pcs (In Rs.)	Taxes per pcs (In Rs.)	Grand Total for printing (In Rs.)
Item: Report 2. Number of copies: 500 3. Dimensions: 4. Size: A4 finished - Hardbound 5. Outside: a) Cover: Hardbound, full photo print b) Title Pages: 4 c) Paper on Title Pages: 120 gsm Munken Polar Uncoated Pure White Paper pasted on 2 mm Imported Mill Board d) Binding: Section Sewing Hard Case Cover With PLC 6. Inside: a) Inside Pages: 170 pages b) Colour: 4 color printing c) Paper for Inside Pages: 120 gsm Munken Polar Uncoated Pure White Paper d) Input: Ready to Print File for One Set Epson Proof	500			

I/We hereby state that I/we are submitting the quotation and agree to the following terms and conditions.:

- I am submitting this quotation after carefully going through the desired specifications and the other details in the tender document published by the University. If selected, I would be providing all the desired specifications/ features for use with no extra hidden costs.
- If the printing order is given, a dummy copy (sample) of the report shall be printed and submitted for approval to the Executive Director of the Project 39A. If the dummy sample copy is not satisfactory, then it shall be printed again till the dummy copy is finalized.
- Once the dummy sample copy is approved by the Executive Director, only then the rest quantity of items shall be printed as per the approved dummy copy.
- If the supplied material is not found to be satisfactory and as per the approved copy, then the payment shall not be made and the entire tender can be withdrawn.
- 100% payment will be released after satisfactory checking of all the copies supplied.
- National Law University, Delhi holds the right to withdraw the tender if the need arises with no intimation.

Authorized Signature: _____

Name of the Authorized person: _____

Name of the company: _____

Address of the company: _____

Contact Number and Mail Id : _____