

NATIONAL LAW UNIVERSITY DELHI  
PROJECT 39-A

August 8, 2024

**CALL FOR APPLICATIONS: LEGAL STRATEGY CO-ORDINATOR**

**Position:** The National Law University, Delhi (“University”) is seeking to engage on a contractual basis, one ‘**Legal Strategy Co-ordinator**’ for the Nagpur office of the Fair Trial Fellowship Programme (‘Programme’) supported by a grant from the Azim Premji Foundation. This is a full time paid position based in Nagpur with the requirement to travel, as and when needed. The period of engagement will be for one year and any extension will be subject to the needs of the Programme and availability of funds.

The Legal Strategy Co-ordinator will be responsible for the everyday functioning of the Programme in Nagpur and for strategizing and handholding the work of the Legal Fellows and the Social Workers.

**About the programme:** The Fair Trial Fellowship Programme (‘the Programme’) is an opportunity for young lawyers and social workers to work for providing quality legal representation to undertrial prisoners. The Programme mentors a group of young professionals to work in collaboration with the State Legal Services Authority towards ensuring fair trial for undertrial prisoners at both pre-trial and trial stages. The Programme is rolled out for work in Nagpur and Pune Central prisons. The twin goals of the programme are to reduce the undertrial population in prisons in Pune and Nagpur and to work with the legal aid system in Maharashtra. To this end, there is a research as well as a litigation component to the programme. The programme has its offices in Pune and Nagpur.

**Responsibilities:**

This is a full time paid position based in Nagpur. Selected candidates will be expected to reside within the municipal limits of the city of their selection. The responsibilities of the Legal Strategy Co-ordinator will include :

- A. Developing and implementing litigation strategy for cases of under trial prisoners and co-ordinating the work of the Legal Fellows in each office.
- B. Reviewing progress of individual cases assigned to Legal Fellows in the respective offices.
- C. Co-ordinating and liaising with District Legal Service Authority (DLSA), Legal Aid Defense Counsel System (LADCS), LADC counsels and DLSA panel advocates, prison authorities, police system, criminal law experts and other stakeholders to ensure effective implementation of the programme.
- D. Managing the overall functioning, administration and co-ordination of the Nagpur Office.
- E. Writing reports and compiling data extensively, as may be required for the purposes of programme documentation, monitoring and evaluation.
- F. Assisting the programme team in any other work that may be required for effective programme implementation.

**Qualifications:**

- A. Registration as a practicing advocate (Sanad) with Bar Council of any state in India
- B. Minimum 7 years experience of litigation in trial court/ criminal appellate court.

- C. Familiarity with the workings of the State and District Legal Aid Systems would be preferred
- D. Proficiency in English and Marathi is necessary.
- E. Familiarity with MS-Office, emails and the internet is required.

*The above qualifications may be relaxed in exceptional circumstances*

**Compensation:** Salary will be commensurate with qualifications and experience, and will be within the range of Rs.80K-Rs.90K per month.

**Application Process:** Interested persons must attach their resume and a statement of purpose, explaining their role and interest in working on this programme. The statement of purpose must not exceed 700 words. Shortlisted candidates will be called for the selection process which will be held in Nagpur. The selection process may have multiple rounds.

Applications and documents will be accepted only through the form here in the link <https://www.project39a.com/legal-strategy-co-ordinator-august-2024>

**Deadline:** Applications must reach us by midnight of **August 20, 2024** after which the applications will not be accepted.

**Note:**

- A. National Law University Delhi is an equal opportunity employer.
- B. National Law University Delhi reserves the right to not fill the position or vary the number of positions vacant for this call. Also, we shall be unable to cover the costs of attending interviews.
- C. National Law University Delhi reserves the right to conduct additional rounds of interviews or written tests.
- D. If you do not hear from us within two (2) weeks after the deadline, please assume that your application has not succeeded. Unfortunately, we cannot reply to individual queries about the status of applications.
- E. The position shall be paid under the grants received by Project 39A, National Law University Delhi.