

**TENDER DOCUMENT FOR SUPPLY & INSTALLATION  
OF HIGH-END SERVERS**



**IT DEPARTMENT**

**NATIONAL LAW UNIVERSITY DELHI  
SECTOR-14, DWARKA NEW DELHI-110078**

**Date of Invitation of Tender : 31<sup>st</sup> January, 2019**

**Last date of Submission : 20<sup>th</sup> February, 2019 upto 1.00 PM**



## NATIONAL LAW UNIVERSITY DELHI SECTOR-14, DWARKA NEW DELHI-110078

### TENDER FOR SUPPLY & INSTALLATION OF HIGH-END SERVERS

**National Law University Delhi** invites sealed Tender under two bid system (i.e. Technical Bid and Financial Bid), from reputed Manufacturers/ Companies/ Firms and Authorized Partners for “**Supply & Installation of Servers**”. The method of submission of tender, amount of Earnest Money Deposit and General Terms & Conditions applicable to supply has been mentioned below paragraphs. The supply & installation is to be made strictly as per parameters/technical specifications given at Annexure-I.

#### **Schedule Dates**

1. Date of Invitation of quotation : 31<sup>st</sup> January, 2019
2. Last date of submission : 20<sup>th</sup> February, 2019 upto 1.00 p.m.
3. Validity of Tenders : 90 days from the date of opening

#### **Submission of Tenders**

The tender bids, complete in all respects, should be submitted in the prescribed form along with supporting documents in a sealed envelope addressed to the Registrar, National Law University, Delhi, Sector- 14, Dwarka, New Delhi – 110078 so as to reach the University on or before 1.00 P.M on **20<sup>th</sup> February, 2019** duly superscripting the **Quotation for Supply & Installation of “Servers”** on the top of sealed envelope. The tender box is available in the Main Reception of the university where quotation/tender are to be dropped. The Technical & Financial bids should be submitted in separate envelopes. EMD shall be enclosed with Technical Bid only. Both the sealed envelopes i.e. Technical Bid & Financial Bid are to be placed in another big envelope super-scribing the same as ‘**Tender for Supply & Installation of Server**’.

#### **Terms & Conditions**

- a) The invitation is open for competent & reputed manufacturers/ companies/ firms and authorized partners/ dealers for the supply of Servers.
- b) The supplier should have at least 03 years’ experience in supplying of similar work to Government/ PSU organization/ University/ Autonomous body etc.
- c) The firm should be located in Delhi NCR.
- d) The quantity mentioned in the tender document may be increased or decreased as per the requirements.
- e) Tenders received after the closing date and time prescribed in the tender enquiry shall NOT be accepted under any circumstances.
- f) The incomplete and conditional tenders will automatically be rejected.
- g) Cutting and overwriting in the quotation are not allowed. If, there is cutting and overwriting such quotation will not be entertained
- h) Only OEM authorized vendor is eligible to submit quotations and an authorization certificate in this regard is to be enclosed with the Bid.
- i) University reserves the right to reject any or all tenders without assigning any reasons whatsoever.
- j) University reserves the right to award the tender to more than one Bidder for different works.

### **Documents/ Certificates**

The Tendering firms/ agencies are required to submit the photocopies of following documents, failing which their bids will be summarily/out-rightly rejected and will not be considered any further:

- (i) Registration certificate as per existing norms (indicating the legal status– company/ partnership firm/ proprietorship concern, etc.).
- (ii) Copy of CST/ GST/ TIN Registration Certificates.
- (iii) Copy of PAN Card.
- (iv) Copies of Income Tax Returns filed for last 3 financial years.
- (v) Proof of experience for supply of quoted Servers and its peripherals by the bidder to Govt. Departments/ Ministry/ Govt. of NCT Delhi/ Public Sector Undertaking (PSU) Autonomous bodies/ Universities. (a copy each, at least one order received during last 6 months has to be attached).
- (vi) Declaration regarding blacklisting or otherwise.
- (vii) Copy of OEM Authorization in response to Tender Document**

### **Earnest Money Deposit (EMD)**

- (a) EMD of Rs.10,000/- (Rs. Ten Thousand only) in the form of Demand Draft/ Banker's Cheque in favour of "Registrar, National Law University, Delhi" has to be submitted along with Technical bid.
- (b) A bid received without Bid security (EMD) shall be rejected as non-responsive at the bid opening stage and returned to the bidder.
- (c) The Bid security of the unsuccessful bidder will be discharged/ returned to them after finalization and award of the tender without any interest.
- (d) The bid security may be forfeited, if a bidder withdraws his bid during the period of bid validity specified in the bid document.

### **Bank Guarantee**

- (a) The successful bidder shall furnish a Security Deposit of Rs.50,000/- in the form of Performance Bank Guarantee (PBG) within 15 days of award of the contract, failing which necessary action including forfeiture of the Earnest Money Deposit will be taken against the bidder.
- (b) No interest is payable on the Security Deposit/Performance Bank Guarantee.
- (c) The PBG will be valid for a period of 90 days beyond the warranty period and same may be released after completion of above period.

### **Rates/ Prices**

- (i) The rates is to be quoted in Indian Rupees only in words as well as in figures. Excise duty, sales tax, GST as applicable should be quoted separately. If these levies are included in the price quoted without giving the break up details, such bids will summarily be rejected.
- (ii) Rates quoted would be valid for at least 90 days. Rates valid for a shorter period shall be rejected as non-responsive. No claim for compensation or loss due to fluctuations or any other reasons/ causes will be entertained during the period of contract.
- (iv) Rates is to be quoted for free delivery at the store of National Law University, Delhi.

### **Payment Mode**

The Payment against Bill/ Invoice shall be released only after receipt inspection and observance of satisfactory performance of the item. Payment will be made direct to the supplier through ECS only. No request for other mode of payment will be entertained. No advance payment will be made in any case.

### General / others

- (i) The bidders will be bound by the details furnished by him / her to the National Law University, Delhi, while submitting the tender or at subsequent stage. In case, any of such documents furnished by him / her is found to be fictitious at any stage, it would be deemed to be a breach of terms of contract making him / her liable for legal action besides termination of contract.
- (ii) In no circumstances, the firm shall appoint any sub-contractor or sub-lease the contract. If it is found that the contractor has violated these conditions, the contract will be terminated forthwith without any notice and performance security will be forfeited.
- (iii) All taxes and levies will be paid by the bidder only. No other charges such as Octroi, packing, forwarding, freight insurance, loading and unloading, entry tax, demo, etc. will be allowed. All these are to be borne by the tenderer only.

## Scope of work

S.N.	Description of Items	Qty. Required
1.	<b><u>Detail of Server (HP/ Dell/ Lenovo)</u></b> Rack Server: 2 U Mountable Dual Processor, 32 GB RAM, 8 TB HDD OS: Windows Server Standard 2016 (16 Core) 3 years Onsite Warranty  <i>(For Detailed specification please refer Annexure – I)</i>	02 Nos.
2.	<b>Client Access License - Windows Server 2016 (50 each)</b>	100 Users
3.	<b>Support &amp; Installation</b> <ul style="list-style-type: none"><li>• Complete Installation of Servers</li><li>• Setup &amp; Configuration of Domain with Active Directory</li><li>• Testing and Training</li><li>• Online Support till warranty period for all supplied items</li></ul>	
4.	<b><u>Optional Item</u></b> <b>VMware vSphere 6.0 Standard (1 year with product support)</b>	2 Nos
5.	<b>Buy Back Rates of Old Servers:</b> <b><u>Dell PowerEdge 2950</u></b> Intel Xeon (R) Cpu E5430 @ 2.66Ghz (2Processor) 8GB RAM, 900GB HDD DVD Writer OS: Windows Server 2008 (Enterprise)	03 Nos.

The agency is required to visit the University in order to examine the old Servers for buyback purpose before submission of the bids (if required). The agency is also required to submit its bids/quotation on their letterhead.

sd/-  
Registrar

### Technical Specifications for Server

Make	HP/ DELL/ LENOVO	
1	CPU	2 x Intel® Xeon® Silver (1.80 GHz/8-core/11MB/85W) or higher
2	Chassis	2 U RACK Mountable
3	Chassis and power supply	Server chassis having Redundant hot swap power supply with 8 Hot swap drive bays for HDD
4	Chipset	Intel C600 Chipset or higher
5	Optical Drive	Internal DVD R/W drive
6	PCI slots	2 PCI express slots, 1 dual port 8 Gbps FC HBA card
7	Memory	32(2 x 16) GB DDR-4 upgradable to 128 GB (24 DIMM Slots)
8	Storage	4 x 2TB SAS (10K rpm or better) with RAID Controller
9	Networking	1 port 1Gb Ethernet adapter 4 ports per controllers (2 integrated port & 2 port through Ethernet card); 1 port 10Gb-T2 flexible, VLAN tagging, IEEE 1588 and Virtualization features for VMware etc.
10	Graphics	Integrated Graphic Controller
11	Communication ports	1 x 1GigE; 1 x 10 Gigabit port, 2 USB ports
12	Operating System	Windows Server Standard 2016 (16 Core)
13	Support & Certification	Windows Server/ Linux
14	Warranty	Three years onsite warranty (comprehensive) which includes three years of parts, three years of labor, and three years of onsite support coverage
15	Accessories	The server should be supplied along with software utilities for system configuration, OS installation and system information, cables, user manual, rack mount kit. Driver software for all the adapters as per the configuration and required operating system

Note: For any doubt and clarification please contact the IT Department, NLUD at itadmin@nludelhi.ac.in or gurjinder.singh@nludelhi.ac.in on or before 10<sup>th</sup> February, 2019

**FINANCIAL BID**

To

The Registrar  
National Law University, Delhi  
Sector-14, Dwarka  
New Delhi-110078

**Subject: Financial Bid for Supply & Installation of Servers**

Sir,

I/we have gone through the tender document, understood it fully and declare that I/we shall abide by the terms and conditions mentioned therein for supply of the items required.

**Make & Model of Server:** \_\_\_\_\_

<b>Sr. No.</b>	<b>Particulars (1)</b>	<b>Qty. (2)</b>	<b>Rate (3)</b>	<b>Tax (4)</b>	<b>Grand Total (5)</b>
1.	2 U Rack Mountable Server Dual Processor, 32 GB RAM, 8 TB HDD, Windows Server Std. 2016 (16 Core) with 3 years Onsite warranty <b>(Rates should be as per specification)</b>	2			
2.	CAL Windows Server 2016	100			
3.	VMware vSphere 6 Std. (1 yr)	2			
4.	Installation & Configuration Charges (if any)				
5.	<b><u>Buy Back Rates</u></b> <b>Dell PowerEdge 2950</b> Intel Xeon (R) Cpu E5430 @ 2.66Ghz (2Processor) 8GB RAM, 900GB HDD DVD Writer OS: Windows Server 2008 (Enterprise)	3			

I/we certify that information furnished above is true and correct. All the terms and Conditions mentioned in the tender documents are acceptable to us.

(Authorized Signatory)

Name of the Authorized person: \_\_\_\_\_

Name of the Company: \_\_\_\_\_

Address of the Company: \_\_\_\_\_

Contact No: \_\_\_\_\_

Email Id: \_\_\_\_\_