

MANUAL 6

A statement of the categories of documents that are held by it for under its control [Section 4(1)(b)(vi)]

Sr. No.	Nature of Record	Details of Information
1	University Act	The Act provides for establishment of National Law University, Delhi, Powers, Functions and duties of the University, Constitution of authorities of the University, Powers and Functions of the Vice-Chancellor and the Registrar and provision relating to other important matters.
2.	University Statutes and Rules and Regulations	The Statutes and Rules & Regulations framed under the University Act.
3	Annual Report	All activities held in the University during the year
4	Annual Accounts	Annual Accounts Balance sheet, Audit report of Accounts for the financial year
5	Service Records	Service Records containing all details of each employee
6	Students Information	Student data Information regarding students admitted each Year
7	Result of students	Result of all students studying in the University.
8	All India Law Entrance Test Result	Result of All India Law Entrance Test conducted by the University
9	Agenda and Minutes of Statutory Authorities	Agenda and Minutes of meetings of :- 1. Governing Council 2. Executive Council 3. Academic Council 4. Finance Committee
9	Stock Register	Stock Register contains entries of all material/equipments purchased by the University

10	Log Books	Log Books of University Vehicles
11	Memorandum of Understanding	MOUs signed by the University with other Institutions/Universities.