

CAMPUS RULES

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NATIONAL LAW UNIVERSITY DELHI

GENERAL CONDUCT

A. Discipline

- The University insists on a very high standard of discipline from the students befitting the status and reputation of the University.
- It is the duty of every resident to maintain integrity of character and observe high standards of discipline set by the University.

B. Tobacco, Liquor, Drugs, Narcotics, Etc.

- Possession and consumption of tobacco, liquor, drugs, narcotics, etc. is prohibited on campus.
- Anyone found in possession of or consuming or abetting consumption of tobacco, liquor, drugs, narcotics or any other prohibited drug is liable to punishment, including rustication from the University.

C. Decorum And Dress Code

- Students are expected to behave in a decorous manner with fellow students in general and with students of the opposite sex in particular, on and outside the campus.
- Students are expected to behave in a decorous manner with the Faculty and administrative staff.
- Students must wear University Uniform on Tuesdays and when required by the University
- Students are expected to dress decently on and outside the campus.

D. Damage to Hostel / University Property:

- Any damage to the property of the University will be severely dealt with.
- Anyone damaging any property in the University or the Halls of Residence is liable to punishment which may include fine, suspension from hostel or even from the University.
- The cost of the damaged property shall be recovered from the resident(s) guilty of the damage to such property.

E. Travel Concessions:

The travel concession to the students is available only to and from the University to the place of residence for the vacation as notified in the academic calendar and to travel for academic programmes representing the University.

A. Strict Prohibition

- Ragging is strictly prohibited on Campus.
- Any case of ragging should be brought to the notice of the authorities.
- Anyone indulging in ragging is liable to disciplinary action including rustication from the University and to criminal prosecution under the relevant laws.
- Ragging is punishable in the University. Ragging is punishable in the University. Any student indulging in ragging may be expelled from the University for one to four semesters or debarred admission in any other Institution.

B. University Grants Commission (UGC Directives) defining and prohibiting ragging are as follows:

i. Definition of Ragging

Ragging includes display of noisy, disorderly conduct, teasing, rough or rude treatment, indulging in rowdy, undisciplined and obscene activities which cause or are likely to cause annoyance, undue hardship, physical or psychological harm or mental trauma or raise apprehension or fear in a fresher or other students, or forcing a student to do any act which such a student is not willing to do or which cause him/her shame or embarrassment or danger to his/her life or limb, or indulging in eve teasing.

ii. Prohibition of Ragging

Ragging within or outside the educational institution is prohibited.

iii. Penalty for Ragging

Whoever directly or indirectly commits, participates in, abets or instigates ragging within or outside any educational institution shall be suspended, expelled or rusticated from the institution and shall also be liable to a fine which may extend to Rs.10,000/-. The punishment may also include i) cancellation of admission, ii) suspension from attending classes, iii) withholding / withdrawing fellowship / scholarship and other financial benefits, and withholding or cancelling the results. Provided that, except suspension, a student may be expelled only after an opportunity of hearing is

given to such student. The inquiry in this regard shall be completed within a period of two weeks. Provided further that, if such ragging takes place during the course of any test or examination, such student may be permitted to undertake the test or examination but the result shall be subject to any decision which may be taken in that regard.

iv. Suspension and Expulsion

- This may be resorted forthwith having regard to the nature of the complaint made or information received by the Head of the Institution or from a Warden of any hostel or member of the Proctorial staff or any other person. The decision to suspend or expel or other punishment shall be taken by the Head of the Institution.

- Any student indulging in ragging may be expelled from the University for one to four semesters or debarred admission in any other Institution.

v. Deemed Abetment

If any member of the staff responsible for the management of the institution or its hostels neglects to take action, he/she shall be deemed to have abetted ragging. In such a situation, disciplinary action may be taken against such member of the staff.

vi. Undertaking

Every student shall give an undertaking in writing to the Head of the Institution at the time of admission or commencement of the academic session every year to the effect that he/she shall neither indulge himself/herself or instigate any other student in ragging or create nuisance to the academic atmosphere of the Institution.

vii. Receipt of Complaint/Information

Head of the Institution shall be responsible to take immediate action on receipt of the complaint/ information about any instance of ragging and shall dispose of the complaint expeditiously, not exceeding two weeks. The inquiry may be conducted by the Head of the Institution himself or through his nominee or nominees. The Head of the Institution/Warden of the Hostels should immediately lodge an FIR in respect to offences regarding which action may be taken under the Indian Penal Code. The aforesaid action would be in addition to and not in lieu of the disciplinary action which may be taken by the Institution.

HALLS OF RESIDENCE/HOSTEL

A. Residence

- National Law University Delhi is a fully residential University.
- All the students are required to stay in the University's Halls of Residence.
- There are separate Halls of Residence for Girls and Boys respectively.
- The administration of the Halls of Residence is the direct responsibility of the Resident Wardens.
- The Collegium of the Wardens co-ordinates the activities, resolve conflicts, and manages the ongoing life in the Halls of Residence.

B. Visiting Hours

- No visitor is allowed after 7:00 p.m.
- Parents / local guardians may visit their wards on Saturdays after lunch and on Sundays and gazetted holidays.
- They are requested to meet their wards in the Common Hall of the Halls of Residence and not in their rooms.
- No other visitor except the parents and the local guardian will be allowed to meet the student on the above-mentioned days.
- Any other person visiting the student shall bring a letter of authorization from the parents of the student.
- Parents are requested to cooperate in strictly observing the above said rules on visiting hours.

C. Local Guardian

- The name, address, and the contact number of the parents and local guardian should be furnished in the form provided during admission.
- It is not mandatory to have a local guardian. The parent signing the form should attest the local guardian's photograph and signature. A non-local resident is permitted to have only one local guardian.
- University alumni will not be accepted as local guardians of students.

D. Hostel Timings

The time to get back inside the Halls of Residence is by or before 10:00 p.m.

E. Leave From Halls of Residence

- Students are generally not permitted to take leave during working days.
- Students should return to the campus by 9:00 p.m. from March to September and by 7:00 p.m. from October to February.
- Residents are permitted to leave the Campus for night outs on weekends/holidays.
- Any application for leave of absence from the Halls of Residence shall be made only to the Warden.
- Residents are permitted weekends off from Saturday 2.00 p.m.-Sunday 9.00 p.m.
- Residents going out for the day on Sundays and gazetted holidays may make an entry in the movement register kept at the main gate security desk.
- The residents should apply for leave of absence to the Warden during tea break or after classes only.
- Students are strictly advised to take permission on Saturday during tea break or after classes, for Sunday night out as well.
- In case of absence of the Warden of the Halls of Residence for Boys, the residents should take permission from the Warden of the Halls of Residence for Girls and vice-versa.
- In case of absence of both the Wardens, the residents should take permission from the person authorized. Application made to any other person shall not be entertained under any circumstance.
- In exceptional cases, parents should send a written request addressed to the Vice-Chancellor/ Registrar and only after the given approval, Wardens grant leave from Halls of Residence. In such cases, students will not be granted attendance credit.

F. Social Etiquette

- Students should restrict the volume of their music system so that no disturbance is caused to the residents.
- Students are not allowed to use Mobile phones or use any instrument (iPod, Laptop, etc.) for playing music in the Academic Block, Administration Block, Library and Internet Centre or at any other place as may be notified by the University.
- Any celebration or party shall be conducted in the Dining Hall, only with prior written permission from the Vice-Chancellor/Registrar and a copy sent to the Chief Warden.
- Food or utensils from the dining hall shall not be taken to the Halls of Residence.

- However, in case of a resident falling sick, permission must be taken from the Warden for taking food to the resident's room. The utensils should be returned immediately after the use.
- Residents are not allowed to keep pets in the Halls of Residence.
- They are not allowed to keep and use vehicles.
- Use of electrical appliances like air conditioner, heater, iron and refrigerator is not allowed. Those who want to use any electrical appliances like tea-maker, iron, room-cooler are required to take prior permission from the Warden and pay tariffs as decided by the administration. Those found using electrical appliances without permission would have to pay a fine of Rs. 500/- for each unauthorized use every time.
- Residents should maintain cleanliness in the bathrooms. However, the residents have to clean their own rooms.
- Complaints regarding electricity, water works, etc. may be entered in the Maintenance Register kept in the hostel office for the purpose. The Halls of Residence will be maintained and cleaned by the Housekeeping staff.
- Students are strictly advised not to keep valuables and not more than Rs. 500/- at a time with them.
- In case of unavoidable circumstances, the excess cash may be deposited with any Faculty member or the Warden.
- Residents are advised to use locks with triplicate keys, out of which one has to be deposited at the Warden's office. This is to avoid breaking of locks or latches in the case of loss of keys.
- The University will not be responsible for loss or damage of the resident's belongings and will not entertain any allegation of theft against hostel staff or residents.
- Students are advised not to visit the residence of Wardens except in case of emergency.

G. Medical Emergency

- In case of medical emergency, the University vehicle is provided for free; while for matters of personal travel and usage University vehicle is on payment basis at the rate of Rs. 6/- per k.m.
- Wrdens will be available to discuss Halls of Residence matters with students' representatives every Friday between 4.00 p.m. to 5.00 p.m.

H. Disciplinary Proceedings

- The Wardens initiate disciplinary proceedings in cases of violation of hostel rules and regulations.
- Appeal against the decision of the Warden shall lie with the Collegium, whose decision is ordinarily final.
- However, the final appeal against the collegium's decision may be referred to the Vice-Chancellor. The power of expulsion vests with the Vice-Chancellor.
- New rules or amendments to the existing rules would be formulated by the Collegium of the Wardens in consultation with the Student Bodies whenever required.

*The National Law University Delhi is an institution of National eminence, and donations made to it qualify for exemption of Income Tax in the hands of the donor under Section 80G(5)(vi) of the Income Tax Act, 1961. Such donations have crucial role to play in the process of resource mobilization of the institutions. Apart from building corpus for a multitude of academic courses by institution of Chairs and large number of academic and research fellowships, philanthropic donations to Student Scholarship funds go a long way to help marginalized students undertake law studies. However, experience shows that donations to NLUs in any form are limited to only a handful of organizations and individuals, mainly from the legal profession. Since the study of law benefits all sections, members of other communities need to be impressed upon to come forward in a large number towards this purpose.

