



PROJECT 39A
EQUAL JUSTICE
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**NATIONAL LAW UNIVERSITY DELHI
PROJECT 39-A
(FAIR TRIAL FELLOWSHIP PROGRAMME)**

August 02, 2019

CALL FOR APPLICATIONS: LEGAL STRATEGY CO-ORDINATOR

Position: The National Law University, Delhi (“University”) is seeking to engage on contractual basis, an Associate Director for Project 39A’s Fair Trial Fellowship programme (Programme) supported by a grant from the Azim Premji Philanthropic Initiatives. The Associate Director will be responsible for the overall implementation and monitoring of the Programme in Nagpur and Pune. The period of engagement will be for one year and any extension will be subject to the needs of the Programme and availability of funds.

About the programme: The Programme commenced in August 2018 and has established a Fellowship programme to support empanelled legal aid lawyers under the District Legal Services Authority (DLSA) framework. Between Nagpur and Pune, the Fellowship currently comprises 2 Legal Strategy Coordinators, 20 Legal Fellows and 10 Social Work Fellows, who provide support to the DLSA in providing legal representation to undertrials in Yerwada Central Prison, Pune and Nagpur Central Prison. The twin goals of the programme are to reduce the undertrial population in prisons in Pune and Nagpur and to work with the legal aid system in Maharashtra. To this end, the programme includes a research as well as a litigation component. The Programme currently has offices in Pune and Nagpur. The programme staff comprises a Programme Director, two Legal Strategy Co-ordinators, 20 Legal Fellows and 10 Social Work Fellows.

Number of Position and Location: One at Nagpur location

Responsibilities: This is a full time paid position based in Nagpur. Selected candidate will be expected to reside within the municipal limits of the city. The Legal Strategy Co-ordinator will be responsible for the everyday functioning of the initiative in the Nagpur office and for strategizing and handholding the work of the Legal Fellows and the Social Work Fellow in the city. The maximum period of engagement will be for three years and the contract will be renewed on an annual basis. The responsibilities of the Legal Strategy Co-ordinator will include:-

- A. Developing and implementing litigation strategy for cases of under trial prisoners and coordinating the work of the Legal Fellows at Nagpur.
- B. Reviewing progress of individual cases assigned to Legal Fellows in the respective offices.
- C. Co-ordinating and liaising with District Legal Service Authorities, Legal Aid lawyers, prison authorities, police system, criminal law experts and other stakeholders to ensure effective implementation of the programme.
- D. Co-ordinating in their respective city, a ‘needs assessment’ research in the prison for planning and designing strategies for programme implementation.
- E. Managing the overall functioning, administration and co-ordination of the City Office.
- F. Writing reports and compiling data extensively, as may be required for the purposes of programme documentation, monitoring and evaluation.

- G. Assisting the programme team in any other work that may be required for effective programme implementation.

Qualifications:

- A. Minimum 3 years' experience of litigation in trial court/ criminal appellate court.
- B. Familiarity with the workings of the State and District Legal Aid Systems would be preferred
- C. Proficiency in English and Marathi is necessary.
- D. Familiarity with MS-Office, emails and the internet is required.

The above qualifications may be relaxed in exceptional circumstances

Compensation: Salary will be commensurate with qualifications and experience, and will be within the range of Rs. 65,000-Rs.75,000 per month.

Application Process: Interested persons may send their resumé and a statement of purpose, explaining their interest in working on this programme. The statement of purpose must not exceed 700 words. Shortlisted candidates will be called for the selection process which may have multiple rounds and at least one round likely to be held in Nagpur/Mumbai in physical presence. For rounds where physical presence is not necessary, the possibility of conducting interviews over the phone/ skype can be explored.

Email: Interested persons must send their resume and statement of purpose (SOP) to p39arecruitment@nludelhi.ac.in and the subject of the e-mail should be '**Job Application for Legal Strategy Coordinator, Nagpur - Fair Trial Fellowship Programme**'.

Deadline: The last date for receiving applications is **August 10, 2019**. Applications received after this deadline will not be considered. Only shortlisted candidates will be contacted via e-mail. If you do not hear from us within 4 weeks after the deadline, please assume that your application has not succeeded. Unfortunately, we cannot reply to individual queries about the status of applications.

Note:

1. National Law University, Delhi is an equal opportunity employer.
2. Project 39-A ensures access to legal representation for prisoners regardless of the offence.
3. National Law University, Delhi reserves the right to conduct interviews and not fill these positions.
4. National Law University, Delhi is unable to cover the costs of attending interviews.
5. The position shall be paid under the grant received under Azim Premji Philanthropic Initiatives.
