



**NATIONAL LAW UNIVERSITY DELHI  
PROJECT 39A**

*August 28, 2018*

**CALL FOR APPLICATIONS: LEGAL STRATEGY CO-ORDINATOR**

**Position:** The National Law University, Delhi ('University') is seeking to engage on a contractual basis, one Legal Strategy Co-ordinator for Nagpur for the Fair Trial Fellowship programme supported by a grant from the Azim Premji Philanthropic Initiatives. The Legal Strategy Co-ordinator will be responsible for the everyday functioning of the initiative in the Nagpur office and for strategizing and handholding the work of the Legal Fellows and the Social Work Fellow in the city. The maximum period of engagement will be for three years and the contract will be renewed on an annual basis.

**About the programme:** The twin goals of the programme are to reduce the undertrial population in prisons in Pune and Nagpur and to work with the legal aid system in Maharashtra. To this end, there will be a research as well as a litigation component to the programme. The programme will have offices in Pune and Nagpur. The programme staff will comprise two Legal Strategy Co-ordinators, 20 Legal Fellows and 10 Social Work Fellows.

**Responsibilities:** This is a full time paid position based in Nagpur. Selected candidate will be expected to reside within the municipal limits of the city. The responsibilities of the Legal Strategy Co-ordinator will include:-

- A. Developing and implementing litigation strategy for cases of under trial prisoners and co-ordinating the work of the Legal Fellows at Nagpur.
- B. Reviewing progress of individual cases assigned to Legal Fellows in the respective offices.
- C. Co-ordinating and liaising with District Legal Service Authorities, Legal Aid lawyers, prison authorities, police system, criminal law experts and other stakeholders to ensure effective implementation of the programme.
- D. Co-ordinating in their respective city, a 'needs assessment' research in the prison for planning and designing strategies for programme implementation.
- E. Managing the overall functioning, administration and co-ordination of the City Office.
- F. Writing reports and compiling data extensively, as may be required for the purposes of programme documentation, monitoring and evaluation.
- G. Assisting the programme team in any other work that may be required for effective programme implementation.

**Qualifications:**

- A. Minimum 3 years experiences of litigation in trial court/ criminal appellate court.
- B. Familiarity with the workings of the State and District Legal Aid Systems would be preferred
- C. Proficiency in English and Marathi is necessary.
- D. Familiarity with MS-Office, emails and the internet is required.

*The above qualifications may be relaxed in exceptional circumstances*



**Compensation:** Salary will be commensurate with qualifications and experience, and will be within the range of Rs. 65,000-Rs.75,000 per month.

**Application Process:** Interested persons may send their resume and a statement of purpose, explaining their interest in working on this programme. The statement of purpose must not exceed 700 words. Shortlisted candidates will be called for the selection process which may have multiple rounds and at least one round likely to be held in Nagpur/Mumbai in physical presence. For rounds where physical presence is not necessary, the possibility of conducting interviews over the phone/ skype can be explored.

**Email:** Interested persons must send their resume and statement of purpose in word or pdf format only to [p39a@nludelhi.ac.in](mailto:p39a@nludelhi.ac.in), the subject of the e-mail should be 'Fair Trial Fellowship - Application for Legal Strategy Co-ordinator -Nagpur'.

**Deadline:** The last date for receiving applications is September 12, 2018. Applications received after this deadline will not be considered. Shortlisted candidates shall be informed about the next round in the selection process via e-mail.

**Note:**

1. National Law University, Delhi is an equal opportunity employer.
2. Project 39-A ensures access to legal representation for prisoners regardless of the offence.
3. National Law University, Delhi reserves the right to conduct interviews and not fill these positions.
4. National Law University, Delhi is unable to cover the costs of attending interviews.
5. The position shall be paid under the grant received under Azim Premji Philanthropic Initiatives.