

NATIONAL LAW UNIVERSITY DELHI

SECTOR-14, DWARKA NEW DELHI-110078

SHORT NOTICE FOR QUOTATION

1. Date of Invitation of quotations : 07th September 2017
2. Last date of submission : 14th September, 2017 upto 1.00 PM
3. Date of opening : 14th September 2017 at 3.00 PM

National Law University Delhi invites sealed quotations from competent and reputed manufacturers/ authorised distributors/dealers for supply of **L-Shape Plastic folders**.

The quotation is required to be submitted in a sealed cover along-with sample to the Registrar, National Law University Delhi, Sector- 14, Dwarka, New Delhi – 110078 as to reach the University on or before 1.00 P.M on 14th September, 2017 duly superscripting the work quotation for “**L-Shape Plastic folders**” on the top of sealed envelope. The quotation tender box is available in the administration office where quotation/tender are to be dropped.

Scope of work: L-Shape Plastic folders.

Name of Item	Quantity required	Rate	Taxes	Total
L-Shape Plastic Folder Color: White, Blue, Yellow, Green, Red	10,000 Nos. (2000 each color)			

The specification of the sample is available in the University Store. The agency is requested to visit the University Store in order to examine the sample before quoting the rates and submission of the bids. Further, the bidder has to submit a sample of the said item along-with the quotation.

Kindly attach the Registration/Incorporation Certificate of the bidder indication legal status. Such as Company Partnership, GST Certificate, PAN No., Declaration regarding Black List.

I/we certify that information furnish true and correct.

Sd/-
Registrar