

NATIONAL LAW UNIVERSITY, DELHI

Sector-14, Dwarka New Delhi-110078

NOTICE INVITING TENDER FOR SUPPLY AND INSTALLATION OF INFRARED VERIFOVAL INDOOR DOME CAMERA AT NATIONAL LAW UNIVERSITY, DELHI

Date of issue of Tender : 5th September,2017

Last date for submission : 18th September, 2017 upto 2.00 pm

Date of opening of Tender : 18th September, 2017 at 3.00 pm

NATIONAL LAW UNIVERSITY, DELHI invites sealed tenders from intending Original Equipment Manufacturers (OEMs), their channel partners, for “supply and installation of CCTV Surveillance systems”. The Technical & Financial bids are required to be submitted in separate sealed covers addressed to the Registrar, NATIONAL LAW UNIVERSITY, DELHI, Sector-14, Dwarka New Delhi-110078 as to reach us on or before **18th September,2017 upto 2.00 PM**, duly super scribing “Technical & Financial Bides for supply and Installation of CCTV camera’s”. Technical & Financial Bides will be opened on 18th September,2017 at 3.00 p.m. Tenderers must read the tender document carefully as enclosed and comply strictly with the terms and conditions before sending their bids. Tendering firms can authorize a representative to be present at the opening of the tender. The representative must bring with him a letter of authority from the firm to be present at the opening of tender.

1. Scope of Work

Sealed tenders are invited for supply, installation and to provide after sales services during warranty period of the following CCTV surveillance at National Law University Delhi:

S. No.	Item Description	Qty.
01	Infrared VERIFOVAL Indoor Dome Camera 1/3 Super HAD CCD, 2.8-12 mm Lens, 1.3 MP, TDN ,AWB,AGC, 30 mtr IR Range, DC 12V PAL Preferred Brand : Sony / Honeywell /Samsung/ or similar type of product, compatible with the existing software of Honeywell	50pcs
02	Infrared VERIFOVAL Indoor/Outdoor Bullet Camera 1/3 Super HAD CCD ,2.8-12 mm Lens ,1.3 MP , TDN ,AWB,AGC, 30 mtr IR Range, DC 12V PAL Preferred Brand : Sony / Honeywell /Samsung/ or similar type of product, compatible with the existing software of Honeywell	6pcs
03	700 TVL HIGH RESOLUTION 37X PTZ CAMERA with all accessories. Preferred Brand : Sony / Honeywell /Samsung or similar type of product, compatible with the existing software of Honeywell	1pcs
04	Power Supply for camera: Protech / Tacker / Rhine 8 different location	8pcs
05	16-CH Standalone High/ Performance D-1 embedded Microprocessor Audio/ Video Network-version ,H.264, Digital Pentaplex recorder 400 FPS Recording with Remote Viewing Software option Preferred Brand : Sony / Honeywell /Samsung	3pcs

	compatible with the existing software of Honeywell	
06	Supply, installation, testing and commissioning of Digital Video Recorder for CCTV System 4 Channel 720P HD Digital Video Recorder with 1 SATA ports 4ch 720P at 400 & 480 fps Preferred Brand : Sony / Honeywell /Samsung compatible with the existing software of Honeywell	4pcs
07	Surveillance SATA 4 TB HDD for Digital Video Recorder Preferred Brand: Seagate/ Hitachi / Western Digital	8pcs
08	Mouse Expander with Mouse Preferred Brand: MX / Star/Stacker	4pcs
09	RG-6 Cable for Cameras (approx. in mtrs) Preferred Brand: Delton / Phinolex / Rkable	2100 mtrs
10	Power Cable for Cameras (approx. in mtrs) Preferred Brand: Delton / Phinolex / Rkable	2100 mtrs
11	Laying Charges for Network Cable	2100 mtrs
12	Laying Charges for Electrical Cable	2100 mtrs
13	1" PVC Pipe with all accessories (approx. in mtrs) AKG/Modi Gold / Or Similar ISI Mark	1200 mtrs
14	Connectors for both side DVR/ Camera / Power Supply: Setmi /National / Star /	156 pcs
15	Installation & Support for 3 Year	

- (a) Quantity may vary as per actual requirement at the time of order
- (b) Supplier/vendor should be able to supply and Install above camera's within 25 days of supply order
- (c) The bidder has to provide onsite installation and commissioning for all above CCTV's along with OS installation as per site requirement of end user.
- (d) The bidder has to provide appropriate end user training on smooth operation of CCTV's cameras.

2. Bid Security/Earnest Money Deposit (EMD)

- (a) EMD of Rs.50,000/-(Rs. Fifty thousand only) in the form of demand draft in favour of "Registrar, National Law University, Delhi" shall accompany with technical bid.
- (b) EMD in any other form other than as specified above will not be accepted. Tender not accompanied by the EMD is liable to be rejected.
- (c) EMD of the tenderer who will mislead the information shall be forfeited
- (d) A bid received without Bid security (EMD) shall be rejected as non-responsive at the bid opening stage and returned to the bidder unopened.
- (e) The Bid security of the unsuccessful bidder will be discharged/ returned to them after finalization and award of the contract without any interest.
- (f) The bid security may be forfeited:

- I. If a bidder withdraws his bid during the period of bid validity specified in the bid document;
- II. In the case of successful bidder, if the bidder fails to sign the contract or furnish the Performance Security within the time specified in the document.

3. Performance Security Deposit (PSD)

(i) PSD @ 3% of estimated order value of the contract will have to be made within 15 days of receipt of the communication of the selection of the bid.

(ii) PSD may be digitally transferred into the bank of account of the University or shall be in the form of Demand Draft/Bank Guarantee in favour of Registrar, National Law University Delhi.

(iii) The PSD should remain valid for a period of 60 days beyond the date of completion of all contractual obligations by the supplier including warranty obligation, if any. EMD will be refunded to the successful bidder on receipt of performance security.

(iv) PSD will be released after all contractual obligations by the supplier are over. This can be withheld or forfeited in full or in part in case the supply order is not executed satisfactorily within the stipulated period.

4. Eligibility Documents/ Certificates

The Tendering firms/ agencies are required to submit the self-attested photocopies of following documents, failing which their bids will be summarily/out-rightly rejected and will not be considered any further:

- (i) Registration certificate as per existing norms (indicating the legal status—company/partnership firm/proprietorship concern, etc.).
- (ii) Copy of GST/IGST/ Registration Certificates.
- (iii) Copy of PAN Card.
- (iv) Copies of Income Tax Returns filed for last 3 financial years.
- (v) Proof of experience in supplying CCTV camera/networking to at least one Deptt./ Ministry of the Govt. of India/ Govt. of Delhi/ Public Sector Undertaking (PSU) Autonomous bodies/University with minimum values of Rs.20.00 lakh (a copy order to be attached). The firm and company shall be located in the Delhi NCR.
- (vi) Declaration regarding blacklisting or otherwise.
- (vii) The bidder has to submit ink-signed Original Equipment Manufacturers (OEM's) authorization (in OEM's letter head) along with the bid in the format attached, with a commitment from OEM to provide after sales warranty and support for a period of three years from the date of acceptance

- (viii) Bidders shall respond to Technical Specifications in the prescribed format only as mentioned in **Annexure-I** of Tender Document. Compliance Chart and Technical datasheet should be attached along with the Technical Bid

5. Mode of submission of Tenders and last date

The tender bids, complete in all respects, should be submitted in the prescribed form along with supporting documents in a sealed envelope addressed to the Registrar, National Law University, Delhi on or before **18th September, 2017 upto 2.00 pm**. The Technical & Financial bids should be submitted in separate envelopes. The bids may be dropped into tender box placed in University Administration block by stipulated date and time.

6. Signing of the bids

(i) The bid shall be typed or printed. All pages of the bid document shall be numbered consecutively and shall be signed and stamped by the bidder as proof of having read the contents therein and in acceptance thereof.

(ii) All entries in the bid form should be legible and filled clearly. If the space for furnishing information is not sufficient, separate sheet duly signed by the authorized signatory may be attached.

(iii) The bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the bidder in which case corrections shall be signed by the person/persons signing the bid.

7. Period of validity of bids

The bid shall remain valid and open for acceptance for a period of 90 days from the date signing of contract agreement. A bid valid for a shorter period shall be rejected by the University as non-responsive.

8. Rejection of incomplete and conditional tenders

The incomplete and conditional tenders will be rejected. Quoting unrealistic rates will also be treated as disqualification.

9. No withdrawal after submission of bids

No bidders will be allowed to withdraw after submission of bids/ opening of the tender; otherwise the EMD submitted by the firm is liable to be forfeited.

10. Non-acceptance of the tenders received after the last date

Tenders received after the closing date and time prescribed in the tender enquiry shall NOT be accepted under any circumstances.

11. Rates/ Prices

(i) The rates should be quoted in Indian Rupees only in words as well as in figures. GST/IGST, as applicable should be quoted separately. If these levies are included in the price quoted without giving the break up details, such bids will summarily be rejected.

(ii) Rates should be valid for at least 90 days. Rates valid for a shorter period shall be rejected as non-responsive. No claim for compensation or loss due to fluctuations or any other reasons/ causes will be entertained during the period of contract.

(iv) Rates should be quoted for free delivery and installation at the National Law University, Delhi, Sector-14, Dwarka, New Delhi-110078.

12. Penalty

(i) It will be the responsibility of the Bidder to supply the item in accordance with supply order within stipulated time frame, otherwise, the University will impose penalty @5% for each week or part thereof and up to maximum 5 % of the total cost.

(ii) If the Bidder/ firm stops the supply without completing it, the University may get the work completed from another firm and the bidder will have to reimburse the expenditure so incurred.

13. Settlement of disputes

All disputes, differences and questions arising out of or in any way touching or concerning this agreement or subject matter thereof or the representative rights, duties or liability of the parties shall be referred to the sole arbitrator appointed by Vice Chancellor/ Registrar, National Law University Delhi.

14. Purchaser's Rights

(i) National Law University, Delhi reserves the right to accept/ reject any or all the bids in whole or in part, the bidding process without assigning any reason whatsoever and is not bound to accept the lowest tender.

(ii) National Law University, Delhi reserves the right to relax/ withdraw any of the terms and conditions mentioned in the Tender Document so as to overcome any problem encountered during the selection of the bidders and also during the course of the execution of the contract.

(iii) National Law University, Delhi reserves the right to blacklist a bidder for a suitable period in case the bidder fails to honour its bids without sufficient grounds.

(iv) If a firm after award of the contract violates any of the terms & conditions, it shall be liable to be blacklisted and its EMD/ PSD shall be forfeited.

- (v) If the supplier is not able to supply the original items, appropriate action may be taken against the firm i.e. Imposition of penalty, cancellation of contract or forfeiture of EMD & PDS with the contract including blacklisting the firm.

15. Basis of awarding the contract

The contract shall ordinarily be awarded to the lowest evaluated bidder, whose bid has been found to be responsive and who is eligible and qualified to perform the contract satisfactorily as per the terms & conditions. Preference will be given to the firm, if Manufacture/ Sole distributor/Channel partner.

16. Delivery

In case, the firm fails to supply the required quantity within the specified period from the receipt of supply order, the material will be procured from other sources and the difference of cost, if any, will be recovered from Performance Security Deposit (PSD) or charging penalty by issuing notice. Necessary action for blacklisting the firm may also be taken.

17. Guarantee/ Warrantee

The guarantee/ warranty given on CCTV Camera's & networking by the OEM will be run by the firm.

1. Original Equipment Manufacturers (OEM's) onsite after sales warranty and support on supplied hardware shall be applicable to the supplied goods for a period of three years. Warranty would be comprehensive i.e. including cost of new/original spares for proper functioning of all systems and sub-systems.
2. In case the partner failed to resolve the technical issue of the CCTV surveillance systems & Networking, OEM should be responsible and resolve the issue.
3. It shall be the responsibility of the OEM/firm to handover back to NLUD, all the equipment under warranty in working condition at the end of the warranty period.
4. During the warranty period, all the work of repairing/maintenance is to be carried out in the NLUD premises itself. However, only such work as cannot be done in the NLUD premises will be allowed to be done outside with written permission of the Registrar, National Law University Delhi and no extra payment would be made on this account. Firm would also be required to provide alternate equipment.
5. The OEM/firm shall provide maintenance services between 9.00 AM to 5.00 P.M. on all working days.
6. Response time: 24 working hours and Minimum Uptime: 95% per quarter.
7. Preventive maintenance would be carried out once in every quarter by first working week of the quarter. During this time, the OEM/firm has to send adequate skilled personnel.

8. The Institute shall not be liable to make payment over and above the quoted price, in any case. All types of repair/replacement of spare parts shall be covered under the comprehensive warranty, except fire and theft.
9. In case repair/maintenance call is not completed in due time, i.e. 24 working hours and standby arrangement is not made, reasonable amount (to be decided by the NLUD) will be deducted from the security deposit of the firm.
10. If the OEM/firm is not, able to rectify the fault within the stipulated period of maximum 3 days it would be open to NLUD to have the fault rectified through any other source and firm shall have to bear the expenses so incurred on this account.

However, if the firm provides a standby system/sub-system of similar configuration and quality acceptable to NLUD on returnable basis, the penalty for the downtime shall be calculated only up to the date of providing such system/sub-system to NLUD.
11. If the work of the firm is found unsatisfactory or if the firm dishonors the contract, the job will be entrusted to any other firm/party at the risk/expenses of the defaulting firm.
12. The above act of backing out would automatically debar the firm from any further dealing with NLUD and the security money would also be forfeited.
13. The tenderers /bidders are requested to read carefully and understand the terms and conditions in the foregoing paragraphs before sending the quotations. No violation of the aforesaid terms and conditions shall be permitted once NLUD accepts the quotation.

A COPY OF THE ABOVE TERMS AND CONDITIONS DULY SIGNED BY THE FIRM IN TOKEN OF HAVING UNDERSTOOD AND AGREED TO THE SAME HAS TO BE ATTACHED WITH THE TENDER.

18. Mode of Payment

The Payment against Bill/ Invoice shall be released only after receipt of inspection and observance of satisfactory performance of the CCTV surveillance system. Payment will be made direct to the supplier through ECS. No request for other mode of payment will be entertained. No advance payment will be made in any case.

19. General / others

(i) The bidders will be bound by the details furnished by him / her to the National Law University, Delhi, while submitting the tender or at subsequent stage. In case, any of such documents furnished by him / her is found to be fictitious at any stage, it would be deemed to be a breach of terms of contract making him / her liable for legal action besides termination of contract.

(ii) In no circumstances, the firm shall appoint any sub-contractor or sub-lease the contract. If it is found that the contractor has violated these conditions, the contract will be terminated forthwith without any notice and Performance Security will be forfeited.

iii) All taxes and levies will be paid by the bidder only. No other charges such as Octroi, packing, forwarding, freight insurance, loading and unloading, entry tax, demo, etc. will be allowed. All these are to be borne by the tenderer only.

TECHNICAL SPECIFICATIONS

S. No.	Item Description	Yes /No
01	Infrared VERIFOCAL Indoor Dome Camera 1/3 Super HAD CCD, 2.8-12 mm Lens , 1.3 MP , TDN ,AWB,AGC, 30 mtr IR Range, DC 12V PAL. Preferred Brand : Sony / Honeywell /Samsung/ or similar type of product, compatible with the existing software of Honeywell	
02	Infrared VERIFOCAL Indoor/Outdoor Bullet Camera 1/3 Super HAD CCD ,2.8-12 mm Lens ,1.3 MP , TDN ,AWB,AGC, 30 mtr IR Range, DC 12V PAL Preferred Brand : Sony / Honeywell /Samsung/ or similar type of product, compatible with the existing software of Honeywell	
03	700 TVL HIGH RESOLUTION 37X PTZ CAMERA with all accessories. Preferred Brand : Sony / Honeywell /Samsung or similar type of product, compatible with the existing software of Honeywell	
04	Power Supply for camera: Protech / Tacker / Rhine 8 different location	
05	16-CH Standalone High/ Performance D-1 embedded Microprocessor Audio/ Video Network-version ,H.264, Digital Pentaplex recorder 400 FPS Recording with Remote Viewing Software option Preferred Brand : Sony / Honeywell /Samsung/ compatible with the existing software of Honeywell	
06	Supply, installation, testing and commissioning of Digital Video Recorder for CCTV System 4 Channel 720P HD Digital Video Recorder with 1 SATA ports 4ch 720P at 400 & 480 fps Preferred Brand : Sony / Honeywell /Samsung compatible with the existing software of Honeywell	
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10	Power Cable for Cameras (approx. in mtrs) Preferred Brand: Delton / Phinolex / Rkable	
11	1" PVC Pipe with all accessories (approx. in mtrs) AKG/Modi Gold / Or Similar ISI Mark	
12	Connectors for both side DVR/ Camera / Power Supply: Setmi /National / Star /	
13	Installation & Support for 3 Year	

I/ we certify that the information furnished above is true and correct. The terms and Conditions are acceptable to us.

Date _____

SIGNATURE & SEAL OF AUTHORISED PERSONS

DETAILS OF BIDDER

Sl. No.	Required Details	
1	Name of the Bidder	
2	Address of the Bidder	
3	Contact No.	
4	Fax No.	
5	Mobile No.	
6	Email	
7	Name of Authorized Signatory	
8	GST No.	
9	Income Tax No. /PAN/ GIR No.	
10	Yearly Turnover for Last Three Years	
11	Year of Establishment	
12	Name and address of Banker	
13	List of clients	

Date:

Name & Signature of Bidder

FINANCIAL BID

To

The Registrar
 NATIONAL LAW UNIVERSITY,
 DELHI, Sector-14, Dwarka
 New Delhi-110078

Subject: Financial Bid for supply and installation cum networking of CCTV surveillance systems at National Law University, Delhi

Sir,

I/we have gone through the tender document, understood it fully and declare that I/ we shall abide by the terms and conditions mentioned therein for supply of the items required. My / our rates are as under:

PRICE BID

S. No.	Item Description	Make	Unit Price	Qty.	Total Price	GST/IGST (Rate%)	Total
		Model No				Amount	
1	2	3	4	5	6 (4x5)	7 (6x %)	8(6+7)
01	Infrared VERIFOCAL Indoor Dome Camera 1/3 Super HAD CCD, 2.8-12 mm Lens, 1.3 MP, TDN ,AWB,AGC, 30 mtr IR Range, DC 12V PAL. compatible with the existing software of Honeywell			50pcs			
02	Infrared VERIFOCAL Indoor/Outdoor Bullet Camera 1/3 Super HAD CCD ,2.8-12 mm Lens ,1.3 MP, TDN ,AWB,AGC, 30 mtr IR Range, DC 12V PAL, compatible with the existing software of Honeywell			6pcs			
03	700 TVL HIGH RESOLUTION 37X PTZ CAMERA with all accessories.			1pcs			
04	Power Supply for camera: Protech / Tacker / Rhine			8pcs			
05	16-CH Standalone High/ Performance D-1 embedded Microprocessor Audio/ Video Network-version ,H.264, Digital Pentaplex recorder 400 FPS Recording with Remote Viewing Software option			3pcs			

	compatible with the existing software of Honeywell						
06	Supply, installation, testing and commissioning of Digital Video Recorder for CCTV System 4 Channel 720P HD Digital Video Recorder with 1 SATA ports 4ch 720P at 400 & 480 fps Preferred Brand : Sony / Honeywell /Samsung compatible with the existing software of Honeywell			4pcs			
07	Surveillance SATA 4 TB HDD for Digital Video Recorder			8pcs			
08	Mouse Expander with Mouse			4pcs			
09	RG-6 Cable for Cameras (approx. in mtrs)			2100 mtrs			
10	Power Cable for Cameras (approx. in mtrs)			2100 mtrs			
11	1" PVC Pipe with all accessories (approx. in mtrs)			1200 mtrs			
12 13	Connectors for both side DVR/ Camera / Power Supply			156 pcs			
14	Laying Charges for Network Cable (Total cost)						
	Laying Charges for Electrical Cable (Total cost)						
	Installation & Support for 3 Year						

I/ we certify that the information furnished above is true and correct. The terms and Conditions are acceptable to us.

(Authorized Signature)

Name of the Authorized person: _____

Name of the Company: _____

Address of the company: _____

Contact No. : _____

Email Id: _____

Seal of the company: _____

MANUFACTURERS' AUTHORIZATION (ON OEM LETTER HEAD IN-INK SIGNED)

To,

Date:

Registrar,
National Law University, Delhi
Sect-14, Dwarka
New Delhi 110078

Dear Sir,

With reference to Bid (Lt. No./Ref. No.):..... Date...for “Supply and Installation of CCTV surveillance systems & Networking” at the National Law University, Delhi Sector-14, Dwarka New Delhi-110078.

We _____who are established and reputable manufacturers of_____

(name and descriptions of goods offered) having *Corporate office* at _____ *(address of office)* do hereby authorize M/s _____ *(Name and address of Agent)* to submit a bid for the products manufactured by us against the above Bid.

We hereby extend our full guarantee and warranty as per the Terms and Conditions of tender and the proposed models complies all the technical specifications of the Compliance Chart for the CCTV surveillance systems offered for supply by the above firm against this bid.

I/ we certify that the information furnished above is true and correct. The terms and Conditions are acceptable to us.

(Authorized Signature)

Name of the Authorized person: _____

Name of the Company: _____

Address of the company: _____

Contact No. : _____

Email Id: _____

Seal of the company: _____

Annexure V

UNDERTAKING (To be submitted with Technical Bid) It is certified that my firm/ agency/ company has never been black listed by any of the Departments/Autonomous Institutions/Universities/Public Sector Undertakings of the Government of India or Government of NCT of Delhi or any other State Government or reputed educational institutions and no criminal case is pending against the said firm/ agency as on _____.

(Authorized Signature)

Name of the Authorized person: _____

Name of the Company: _____

Address of the company: _____

Contact No. : _____

Email Id: _____

Seal of the company:

Place: Date: _____