



**NATIONAL LAW UNIVERSITY DELHI
PROJECT 39-A**

May 5, 2018

CALL FOR APPLICATIONS: LEGAL FELLOW

Position: The National Law University, Delhi (“University”) is seeking to engage on a contractual basis, 20 Legal Fellows for Pune and Nagpur (ten positions in each location) for the Fair Trial Fellowship programme supported by a grant from the Azim Premji Philanthropic Initiatives.

The Legal Fellows will be assigned cases of undertrial prisoners being represented by DLSA panel lawyers and will be in charge of providing assistance in court hearings, legal research, drafting and prison visits (for client interviews) to the legal aid lawyer leading the case. The maximum period of engagement will be for three years and the contract will be renewed on an annual basis.

About the programme: The Fair Trial Fellowship (“the Fellowship”) is an opportunity for young lawyers and social workers to work for providing quality legal representation to undertrial prisoners. The Fellowship will train and mentor a group of young professionals to work in collaboration with the State Legal Services Authority towards ensuring fair trial for undertrial prisoners at both pre-trial and trial stages. The Fellowship is being currently rolled out for work in Nagpur and Pune Central prisons. The twin goals of the programme are to reduce the undertrial population in prisons in Pune and Nagpur and to work with the legal aid system in Maharashtra. To this end, there will be a research as well as a litigation component to the programme. The programme will have offices in Pune and Nagpur. The programme staff will comprise two Legal Strategy Co-ordinators, 20 Legal Fellows and 10 Social Work Fellows.

Responsibilities:

This is a full time paid position based in Nagpur and Pune. Selected candidates will be expected to reside within the municipal limits of the city of their selection but may be required to travel frequently to other districts as per programme needs. The responsibilities of the Legal Fellows will include:

- A. Visiting prison with the duty counsels of the DLSA and providing legal counselling to inmates requiring legal aid.
- B. Co-ordinating with DLSA and authorities from Prison Department to ensure allocation of DLSA Panel Lawyer for undertrials who do not have any legal representation.
- C. Briefing and assisting panel lawyer of the DLSA assigned on a case during court hearings at both pre-trial and trial stage.
- D. Regular Prison visits to seek instructions from undertrial client on behalf of the DLSA Panel Lawyers.



- E. Reviewing documents brought on record in a case, providing research inputs and devising legal strategy in consultation with the DLSA Panel Lawyer concerned.
- F. Assisting the DLSA panel lawyer in drafting legal documents to be submitted at both pre-trial and trial stage.
- G. Following-up ongoing cases in court and updating the client (undertrial) and/or the family members concerned
- H. Regularly communicating with prison authorities to obtain case specific information and documents.
- I. Preparing the client (undertrial) for recording of statement under Section 313 of Cr.PC and where required, leading defence evidence
- J. Preparing written arguments based on the evidence for the final submissions before the court
- K. Travelling as required to meet and communicate with family members of undertrial prisoners and other persons who may have oral and documentary information relevant to the case procedure.
- L. Organising and conducting training workshops and conferences.
- M. Documentation and Reporting as per programmatic needs.
- N. Any other work that may be necessary to further the aims of the Fellowship Programme.

Qualifications:

- A. Minimum of one year experience of practicing at trial court level
- B. Registration as a practicing advocate (Sanad) with Bar Council of any state in India
- C. Proficiency in reading, writing and speaking Marathi
- D. Ability to read, write and speak English
- E. Familiarity with the use of MS-Office, emails and the internet
- F. Prior work experience in criminal litigation and/or work with the District Legal Services Authority is desirable.

The above qualifications may be relaxed in exceptional circumstances

Compensation: Fellows will be paid a fellowship amount of INR 30,000 per month.

Application Process: Interested persons may send their resumé and a statement of purpose, explaining their interest in working on this programme. The statement of purpose must not exceed 700 words. Shortlisted candidates will be called for the selection process which may be held in Mumbai/Pune/Nagpur. Intimation regarding dates and venue of selection rounds will be given to the shortlisted candidates by email. The selection procedure will be conducted in two stages :

- **Round 1** – Written Test to assess knowledge and application of law of the applicants.
- **Round 2**- Personal Interview of candidates shortlisted from Round 1.



Final selection of the candidates will be based on their performance in both the rounds. Selected candidates will be intimated by email.

Email: Interested persons must send their resume and Statement of Purpose to p39a@nludelhi.ac.in and the subject of the e-mail should be “**Fair Trial Fellowship - Application for Legal Fellowship**”.

Deadline: Applications received after midnight of May 31, 2018 will not be considered. The shortlisted candidates shall be informed about the next round in the selection process via e-mail.

Note:

1. National Law University, Delhi is an equal opportunity employer.
2. Project 39-A ensures access to legal representation for prisoners regardless of the offence.
3. National Law University, Delhi reserves the right to conduct interviews and not fill these positions.
4. National Law University, Delhi is unable to cover the costs of attending interviews.
5. These positions shall be paid under the grant received under Azim Premji Philanthropic Initiatives.